

**Annual Budget Meeting
Oneida County Board of Supervisors
Tuesday, November 10, 2015 – 9:30 a.m.
Oneida County Courthouse
County Board Meeting Room 2nd Floor**

CALL TO ORDER

Chairman Hintz called the meeting to order at 9:30 a.m. in the County Board Meeting Room of the Oneida County Courthouse. There was a brief moment of silence for our troops here and overseas, followed by the Pledge of Allegiance, observing tomorrow is Veteran's Day.

ANNOUNCEMENTS BY CHAIR, CORRESPONDENCE AND COMMUNICATIONS

MEMBERS PRESENT: Supervisors: Ted Cushing, Bill Freudenberg, Billy Fried, Scott Holewinski, David Hintz, Mitchell Ives, Robb Jensen, Tom Kelly, Lance Krolczyk, Bob Metropulos, Bob Mott, Sonny Paszak, Carol Pederson, Tom Rudolph, Jack Sorensen, Michael Timmons, Alan VanRaalte, Alex Young and Lisa Zunker.

OF MEMBERS PRESENT: 19.

SUPERVISORS EXCUSED: 2- Greg Oettinger and Jim Intrepidi. Bill Freudenberg - excused at 10:30 am.

STUDENT REPRESENTATIVES PRESENT: 1 - Marie Aguirre, 1 Absent – Ali Schickert.

OTHERS PRESENT: Mary Bartelt, County Clerk; Melodie Gauthier, Chief Deputy Clerk; Brian Desmond, Corporation Counsel; Mike Romportl, Land Information; Margie Sorenson, Finance Director; Kris Ostermann, Treasurer; Lynn Feldman and Myles Alexander, UW Extension.

ACCEPT THE MINUTES OF THE OCTOBER 20, 2015 REGULAR MEETING.

MOTION/SECOND: CUSHING/SORENSEN to accept the October 20, 2015 regular minutes. Corrections, additions or deletions: Supervisor Mott, Page 8, Letter to D.O.T., 6th line down, take out the word "State" and insert "ATV Club", and line 7, take off the "ed" on "signed" and add an "s". Supervisor Rudolph, page 2, under UW Extension Presentation, 3rd paragraph, line 2, "provide" should be "provides" and the third line, "give" should be "gives". Page 7, at the end of Resolution # 85, "Offered and passage moved by Supervisor: Pederson." should be before the sentence "Seconded by: Supervisor VanRaalte". All "ayes" on voice vote, motion carries.

REPORTS/PRESENTATIONS

- Introduction of Myles Alexander – UW-Extension(CNRED) Community, Natural Resources, Economic Development Agent – Lynn Feldman
Myles Alexander grew up in North Dakota and Minnesota. He brings with him three Master's degrees, one in Urban Planning, second in Architecture and the third in Divinity. His most recent position was with Kansas State University. The County Board welcomed Myles Alexander into his new position with the County.
- Treasurer's 2015 Annual Report – Kris Ostermann gave a brief summary of the 2015 Annual Report.

MOTION/SECOND: Cushing/Mott to receive the Treasurer's 2015 Annual Report. All "ayes" on voice vote, motion carries.

MOTION/SECOND: Fried/Sorensen to suspend the rules and take the Consent Agenda out of order. All "ayes" on voice vote, motion carries.

2016 Budget Summary Chairman Hintz called to order the 2016 Budget Summary at 9:45 am. Hintz stated the budget starts with the Department Heads who prepare their department budget and present to their committee of jurisdiction and from there it goes on to the Administration Committee. This year when the budgets were presented they were approximately \$700,000 over the levy limit. For every dollar over the levy limit the State takes a dollar back. The Administration Committee issued a letter to Department Heads requesting a 5% cut in their budgets. In November at the Administration Annual Budget Meeting those proposed cuts were presented and the budget was under the levy limits.

Margie Sorenson - Finance Director.

Budget Summary:

For 2016 the gross budget expenses were \$51,020,889, revenues excluding tax levy and sales tax \$31,214,654. Sales tax \$4,050,000, which is an increase of \$125,000. General property tax \$15,756,235 which is an increase of \$262,000 in tax levy, a 1.7% increase in the levy. Equalize value went up a small percent of 0.5%. The Rate per Thousand increased 0.03 cents per \$1000, which is \$3.00 on a \$100,000 home. This brings the proposed rate to \$2.35, which means County taxes on a \$100,000 home is \$235. As of last year, Oneida County was still 4th lowest in the State for the tax rate and this has a lot to do with our property values. The calculation of the levy freeze allowed us to increase \$76,000. This 2016 budget is \$96,000 below the levy limit.

The preliminary changes to the gross tax levy for 2016

Some of the most significant changes to the levy are:

Salaries and Fringe Benefits: LRES Committee and the Administration Committee met and recommended a .73% wage increase for the wage schedules; this does not include the protective schedules because they still have a union. Retirement rate went down a slight amount. Increase in health insurance for 2016. **Expenditure Changes:** Decrease in 5% non-personnel expenses was \$204,000. This is the amount submitted to the Administration Committee from the Department Heads, and accepted. Increase in election expenses for 2016 of \$45,000 due to a presidential year. Increase in the Ambulance budget of \$275,000 due to a request for a paramedic unit to be put in the Sugar Camp / Three Lakes area. Increase in general insurance of \$180,000; \$150,000 of this amount is due workers compensation alone. The 2015 budget for workers compensation was \$200,000 and is going up to \$356,000 based on State rate. Increase in road construction supported by tax levy \$200,000. Increase in road construction supported by the General Fund \$250,000. Decrease in UW-Extension state contracts of (\$19,000). Decrease in Social Services in Out of Home Care costs of (\$250,000).

Revenue Exchanges: Increase in the County Sales Tax (\$125,000). Decrease in the Sheriff's Department Revenues \$122,000 due to intergovernmental charges for prisoners. Decrease in interest and penalty on taxes \$97,000. Increase in General Fund applied for road construction (\$250,000). Increase in indirect charges to the Landfill (\$50,000). Oneida County is under the levy limits by \$96,974.

County and Municipal Levy Limit – Adjustment for unused levy authority carried forward from prior years: Sorenson stated this was in the budget bill this year. The last couple of years, if we don't meet the levy limits funds will be lost. This has now changed and you are allowed to carry forward your unused levy. The amount that you can carry forward cannot exceed 5% of your gross levy and for Oneida County this is approximately \$750,000. You can accumulate your unused levy over years. You cannot use your carry forward if your level of debt goes up.

History of the General Fund: 2015 Estimated- Less: Reserve for subsequent year's budget \$1,156,990 will be applied to the 2016 budget, capital improvement and also for the \$250,000 of operating expenses. The General Fund undesignated available as percent of total expenditures is a minimum of 10-20% for a "good financial condition", we are at 26%. This puts Oneida County at approximately \$4,000,000 in excess of good financial condition.

Analysis of uses of General Fund Balance: Based on numbers submitted by 12/31/2015: Reserve for Delinquent taxes minus prepaid expenses total \$14,388,504. Continuing Appropriations of \$2,494,284. County should have 3.5 months of General Fund expenses. We did apply \$1,156,990 leaving the excess General Fund balance as of 12/31/2015 estimated at \$3,884,522. With the tentative uses and major capital expenditures for the next 5 years, the general fund will no longer be in "good financial condition" by approximately \$2,000,000 by 2020.

Capital Improvement Program Summary: These projects were given grades and most were put into the budget. This plan goes out to the year 2020. The total for 2016 projects is \$1,623,582. \$270,000 of the 2016 total will be placed on the tax levy. The largest part of that amount is the Highway road construction. Total capital improvement program project total for the years of 2015-2020 is \$9,387,218.

Open Public Hearing - call for public comment – Kari Zambon, Oneida County Tourism Council, thanked the Administration Committee, the Tourism Council and the County Board for their ongoing support and bringing in a balanced budget.

Chairman Hintz closed the public hearing comments and reconvened the regular County Board meeting for the purpose of taking action on the resolutions/ordinance amendments and the 2016 Oneida County Budget.

MOTION/SECOND: Rudolph/Sorensen to suspend the rules and take number 11, out-of-order. All "aye" on voice vote, motion carries.

***PUBLIC COMMENT**

CONSENT AGENDA

- **Resolution #88-2015** offered by the Administration Committee delegating the authority to invest county funds to the Oneida County Auditor/Finance Director.
- **Resolution #89-2015** offered by the Administration Committee regarding the approval of the County Board designating named banks, credit unions, savings and loan associations, trust companies and mutual savings banks as County depositories under Section 59.61 and 34.05, Wis. Stats.
- **Resolution #90-2015** offered by the Administration Committee authorizing the Treasurer to write off the outstanding check record (two years old or more) prescribed in Section 59.64(4)(e) of the Wisconsin Statutes.
- **Resolution #91-2015** offered by Land Records Committee approving the sale of parcel PE 41-9 to the successful bidder Roy H. Wubker, Town of Pelican, and Parcel SU 960 to the successful bidder Jeffery T. Brown, Town of Sugar Camp.

- Appointments to committees, commissions and other organizations
 - To approve Tina Zimmermann as representative for Nursing Homes, to the Long Term Support Committee.
 - To reappoint Bernie Dart to the Civil Service Committee with a 5 year term to expire December 2020.
 - To reappoint Pat Pechura to the Library Board Committee with a 3 year term to expire December 2018.

MOTION/SECOND: Cushing/VanRaalte to accept the Consent Agenda as presented.

ROLL CALL VOTE: 19 Ayes, 0 Nays, 2 Absent – Intrepidi and Oettinger.

STUDENT REPRESENTATIVE: 1 Aye.

CONSENT AGENDA: Approved.

CONSIDERATION OF RESOLUTIONS & ORDINANCES

RESOLUTION #92-2015

Resolution offered by Supervisors of the Conservation and UW-EX Education Committee.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, Oneida County has over 1100 lakes, rivers, and streams, and contains one of the highest concentrations of natural lakes in the world; and

WHEREAS, the quality of these waters is being threatened by aquatic invasive species; and

WHEREAS, Oneida County recognizes the importance of the quality of our waters to its citizens and local economies; and

WHEREAS, education is one of the keys to increasing public awareness as to the adverse impacts of aquatic invasive species on the quality of our waters and our local economies; and

WHEREAS, Oneida County recognizes the need for a workable plan that will prevent the introduction of aquatic invasive species into new waters, and control, reduce, or eliminate aquatic invasive species already present in some bodies of water; and

WHEREAS, the Oneida County Land & Water Conservation Department (LWCD) will continue to increase public awareness of the aquatic invasive species problem by implementing planning and prevention activities to control and prevent the spread of aquatic invasive species; and

WHEREAS, 75% percent of the cost of such planning and prevention activities may be paid by a grant from the Wisconsin Department of Natural Resources (WDNR); and

WHEREAS, the LWCD must apply for a grant through the “Aquatic Invasive Species” grant program through the WDNR to receive funding.

NOW, THEREFORE, BE IT RESOLVED, that the LWCD is authorized to apply for 75% funding assistance for such programming under the “Aquatic Invasive Species” Grant Program from the WDNR.

BE IT FURTHER RESOLVED, that the Oneida County Board of Supervisors hereby authorizes the Chairman of the Conservation and UW-EX Education Committee, to submit an application for a one-year grant to the WDNR not to exceed \$50,000 in grant funds for an aquatic invasive species education, planning, and prevention program, to sign documents and take necessary action to undertake, direct, complete

the approved aquatic invasive species control grant, and submit reimbursement claims along with necessary supporting documentation within six months of project completion date.

BE IT FURTHER RESOLVED, that the LWCD is authorized to meet the County's 25% share of the financial obligations of this aquatic invasive species grant, through the assignment of LWCD personnel to work on and complete the project, including timely publication of the results.

Approved by the Conservation and UW-EX Education Committee this 12th day of October, 2015.

Offered and passage moved by: Supervisors: Rudolph, Mott, Intrepidi and Simac.

Roll Call Vote: 18 Ayes, 0 Nays, 3 Absent – Intrepidi, Freudenberg and Oettinger.

Student Representatives: 1 Aye

Resolution #92-2015: Adopted.

RESOLUTION # 93-2015

Resolution offered by the Supervisor Sonny Paszak

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, the Oneida County Public Works Committee and the Highway Department seek to purchase one (1) 2005 Chip Spreader; and

WHEREAS, the Highway Department has an account designated for the purchase of "Machinery" with \$325,000 available for 2016; and

WHEREAS, Oneida County Code sec. 3.09(2) requires County Board approval of purchases over \$100,000; and

WHEREAS, the Highway Department and Public Works Committee believe that a Chip Spreader can be purchased for no more than one-hundred and forty thousand dollars (\$140,000); and

WHEREAS, the Public Works Committee and the Highway Department have assessed their needs and determined that the purchase of a Chip Spreader is in the best interest of the department; and

WHEREAS, the Public Works Committee and the Highway Department seek to use a portion of the available funds in the "Machinery" account to purchase the aforementioned new Patrol Truck.

NOW, THEREFORE, BE IT RESOLVED, the Public Works Committee and the Highway Department are authorized to purchase Chip Spreader for the price not to exceed One Hundred and Forty Thousand Dollars (\$140,000.00) and

BE IT FURTHER RESOLVED, that the Public Works Committee and the Highway Department are authorized use of the available funds in the "Machinery" account for the aforementioned purchase.

Approved by Sonny Paszak this 4th day of November, 2015.

Offered and passage moved by: Supervisor Sonny Paszak.

Second by: Supervisor Jensen.

Freeman Bennett gave a brief presentation on a 2005 Chip Spreader he would like to purchase for the Highway Department. The Chip Spreader puts a layer of hard surface granite over an existing road. This is put on roads when they are 8-10 years old and will give them longevity for approximately 12-15 more years. There are 172 miles of County

roads. To go out and pave these roads it would cost approximately \$37,000,000 of asphalt and we are running 57 years behind in paving. If we use the Chip Spreader it will put us back on schedule and we could catch up within the next 5 years. Freeman Bennett showed the County Board members a video on the Chip Spreader he is looking at to purchase stating we should get 12 to 15 years out of it. The AC oil that is put on the ground before the chips can be a flex oil and if you have a good road base there is no reason this process can't stay for a long time. The Chip Spreader will spread chips from 10 inch wide to 24 feet wide and can seal a whole road in one pass. Traffic can drive on it immediately after the process. Bennett stated there are only two manufacturers in the United States and they produce approximately 23 machines a year. This machine is in excellent shape and he feels this would be a good purchase for the Highway Department.

Supervisor Fried would like to see this Resolution returned to the Highway Committee for more detailed information. Supervisor Holewinski stated he is hesitant on the purchase of the Chip Spreader and wonders if we would have to hire more people for the Highway Department. Freeman Bennett stated he feels they would not have to hire more people to the Highway Department for the Chip Spreader and understands the hesitation but if we do not make a decision on this, there is another buyer.

More discussion took place.

Roll Call Vote: 13 Ayes, 5 Nays, Timmons, Holewinski, Sorensen, Fried and Zunker. 3 Absent – Intrepidi, Freudenberg and Oettinger.

Student Representative: 1 Aye.

Resolution #93-2015: Adopted.

RESOLUTION #94-2015

Resolution offered by County Board of Supervisors Chair and Administration Committee Chair, David Hintz.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, The Oneida County Administration Committee issued a request for qualifications for insurance Broker/agent services in June, 2015, resulting in renewal of the county's relationship with the Local Government Property Insurance Fund; and

WHEREAS, the Administration Committee obtained market quotes on behalf of Oneida County for 2016 - 2017 property, liability, automobile physical damage and worker's compensation insurance coverage; and

WHEREAS, the Administration Committee and County staff evaluated the quotes obtained and concurred that Wisconsin County Mutual Insurance Corporation's total quoted package provides the best value and service to Oneida County and will go into effect January 1, 2016; and

WHEREAS, this package combines coverage for all property and equipment, resulting in Oneida County no longer needing to carry a separate policy with the Local Government Property Insurance Fund for outlying properties and contractors equipment; and,

WHEREAS, pursuant to Wisconsin Statutes § 605.21 (3), any local government unit may terminate its insurance in the property fund by a majority vote.

NOW, THEREFORE, BE IT RESOLVED by the Oneida County Board of Supervisors that the proper county officials are hereby authorized to withdraw from the Local Government Property Insurance Fund, effective at the expiration of the policy, 12:01 a.m. January 1st, 2016.

Approved by the Supervisor Hintz this 20th day of October , 2015.

Offered and passage moved by: Supervisor Hintz.

Second by: Supervisor Rudolph.

Roll Call Vote: 18 Ayes, 0 Nays, 3 Absent- Intrepidi, Freudenberg and Oettinger.

Student Representative: 1 Aye.

Resolution #94-2015: Adopted.

CLOSED SESSION:

It is anticipated that the committee will adjourn to closed session pursuant to section 19.85 (1) (c) for the purposes of considering employment, promotion, and compensation or performance evaluation data of any public employee.

- o **Topic: ITS Director Compensation**

Upon completion of this portion of the meeting, it is anticipated the County Board will make a motion to return to open session to consider the remainder of the meeting agenda.

Announcement of action taken in closed session (**NOTE:** if the announcement of action taken in closed session would compromise the need for the closed session, the action taken will not be announced. Any action taken in closed session will be announced when the need for the closed session has passed).

Motion/ Second: Rudolph/VanRaalte to enter into closed session at 11:40 a.m.

Roll Call Vote: 18 Ayes, 0 Nays, 3 Absent - Oettinger, Intrepidi and Freudenberg.

Student Representative. 1 Aye

A 10 minutes recess was called before the County Board would reconvene into closed session.

Closed Session:11:50 a.m.

Motion/Second: Sorensen/Mott to enter back into open session at 12:24 p.m.

Chairman Hintz stated a motion was made and passed in regard to the ITS Director's compensation package.

RESOLUTION # 95-2015 Resolution offered by Supervisor Dave Hintz.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, the Administration Committee did receive a retirement notice from the incumbent Information Technology Services (ITS) Director and instructed the Labor Relations Employee Services Department to conduct a recruitment to fill the position; and

WHEREAS, an interview committee was established by the Administration Committee Chair who interviewed five qualified candidates for the position of ITS

Director; and

WHEREAS, the interview committee unanimously selected a candidate and recommend the hiring of Diane Bulgrin-Veierstahler as the ITS Director contingent upon County Board approval; and

NOW, THEREFORE, BE IT RESOLVED, that the Oneida County Board of Supervisors hereby confirms the appointment of Ms. Diane Bulgrin-Veierstahler as the Information Technology Services Director under the following conditions:

1. The effective date of the appointment shall be as early as the day after publication to allow for a training period with incumbent ITS Director, and
2. For compensation purposes, Ms. Bulgrin-Veierstahler shall be compensated at a pay and benefit package approved by the Oneida County Board of Supervisors.

BE IT FURTHER RESOLVED, by the Oneida County Board of Supervisors that by adoption of this resolution it shall be deemed that an amendment has been made to the County budget for fiscal year 2015 to meet all projected costs for the position as set forth in the fiscal impact statement which is attached hereto and made a part hereof.

Seconded by: Supervisor VanRaalte.

Roll Call Vote: 18 Ayes, 0 Nays, 3 Absent – Intrepidi, Freudenberg and Oettinger.

Resolution #95-2015: Adopted.

OTHER BUSINESS: Take action on 2016 Oneida County Budget.

Supervisor Mott suggested to the County Board that the 24 red-circled employees receive the .73 percent increase that was given to all employees. This will amount to \$11,000. Mott feels it's a small way to recognize the work that they do. Also, insurance has gone up and this would offset the increase in insurance premium. Discussion took place and it was felt that this may not be totally accurate and to levy the tax payers more for people that are on top of the pay scale is not right when lower paid employees insurance also increased. It was discussed that this could possibly be looked at again in 2017. Also, it was stated that the Carlson Dettmann evaluation stated there were quite a few employees that have been overpaid over the years.

Supervisor Mott states he was looking at the total budget and the effects that it will have, it is essentially a tenth of a cent per hundred thousand. Supervisor Mott stated he brought this forward because some of the 24 red-circled are only over by approximately \$245.00 but there are two that are over by a lot. Supervisor Mott stated, in the future we may not have money for this and that is why it is being brought forward. Supervisor Rudolph stated even though this is a small amount and would probably not have a significant impact concerning the levy, but agrees with Supervisor Pederson about setting precedence. The county spent a lot of time and money on the Carlson Dettmann study and he feels we should give it a chance.

Supervisor VanRaalte asked a question regarding the \$5,000 that was cut from the amount of money that is given to the Lakeland Area Dispatch Center which serves as a backup to the countywide system. Supervisor Timmons stated it would take more money than the \$5,000 being put back in and the town of Woodruff pays roughly \$50,000 a year for dispatching the police, fire and ambulance. Supervisor Fried stated being a representative of Minocqua that they feel strongly about funding of this dispatch,

but respect what the Administration Committee has done to meet the challenge of the budget. Supervisor Fried would prefer to look at more of a long term fix in the future, perhaps have something contracted out similar to Rhinelander, stating the Sheriff has the discretion on how he uses the money that is budgeted to him.

Motion/Second Holewinski/Jensen to accept the 2016 Budget as presented.

Supervisor VanRaalte stated he has concerns in regard to Capital Improvements. There are \$9,000,000 in Capital Improvement Projects with many projects that need to be addressed. He would like to levy to the max and use the money to address some of the capital improvement projects.

Motion/Second VanRaalte/Mott to amend the motion to accept the 2016 budget by increasing the tax levy to the allowed amount and to deposit that additional money into a non-lapsing account to be used exclusively for major building repairs and renovation to address health, safety and structural concerns that protect the employees and preserve the assets of the county.

Discussion took place on priorities of the Capital Improvement. The projects already have been prioritized but are not set in stone and can be changed if needed.

Roll Call on amending the motion: 3 Ayes – VanRaalte, Mott and Zunker, 15 Nays, 3 Absent – Intrepidi, Freudenberg and Oettinger.

Student Representative: 1 Nay.

Motion: Fails.

Roll Call on accepting the 2016 Budget: 18 Ayes, 0 Nays, 3 Absent – Intrepidi, Freudenberg and Oettinger.

Student Representative: 1 Absent

Motion: Passes.

NEXT MEETING DATE AND TIME: January 19, 2016 @ 9:30 a.m.
(unless a motion is made to change the starting time).

ADJOURNMENT:

Motion/Second: Rudolph/Cushing to adjourn at 12:25 p.m.